

# VIVIAN HANAPPI

Born in Vienna 17.06.1983

Bali, Indonesia

Tel: +62 878 5008 6228

[vhanappi@gmail.com](mailto:vhanappi@gmail.com)



## QUALIFICATION SUMMARY:

- Over ten years of professional experience in hospitality industry
- Extensive knowledge in all areas of restaurant, bar and hotel operations
- Well experienced in managing all facets of front office administration, including handling multi line phone systems, managing schedules, maintaining reception and waiting areas.
- Hand-on skills in using applications such as MS-Office, Host10 and Booking to facilitate daily office operations
- Providing exceptional customer service with great social skills
- Multilingual: fluent in English and Spanish, basic Portuguese
- Enthusiastic team player with the ability to easy adopt to workflows and surroundings

## PROFESSIONAL EXPERIENCE

01.– 04. 2018	Data Preparation, Research Project of the Austrian National Bank, UT Vienna, Austria
04.17 – 11.17	Front desk clerk at Memmo Baleeira Hotel, Sagres, Portugal
12.15 – 02.16	Bartender at Eder GmbH. Kristallhütte, Kaltenbach im Zillertal, Austria
06.15 – 11.15	Coordinator and surf coach at Funride Surf camp, Sagres, Portugal
11.14 – 04.15	Bartender at Eder GmbH. Kristallhütte, Kaltenbach im Zillertal, Austria
05.14 – 10.14	Coordinator and surf coach at Liquid Mountains, Portugal
12.13 – 04.14	Bartender at Sporthotel Mannis, Mayrhofen im Zillertal, Austria
10.13 – 11-13	Conference support at " International Symposium Metamorphosis of Europe" UT, Vienna, Austria
05.13 – 10.13	Coordinator and surf coach at Liquid Mountains, Portugal
10.10 –04.13	Work & Travel / Australia
05.10 – 10.10	Barista at Gelateria del Boulevard, San Sebastian, Spain
12.09 – 04.10	Bartender at Brückenstadl, Gasthof Brücke, Mayrhofen im Zillertal, Austria
05.09 – 10.09	Bartender at Bierkönig GmbH, El Arenal, Mallorca, Spain
12.08 – 04.09	Bartender at Sporthotel Mannis, Mayrhofen im Zillertal, Austria
06.06 – 12.08	Barista at Gelateria del Boulevard, San Sebastian, Spain
12.07 – 04.08	Bartender at Almschlüssel, Gasthof Brücke, Mayrhofen im Zillertal, Austria
06.07 – 12.07	Bartender at Beach-Club WAIKIKI, Corralejo, Spain
12.06 – 04.07	Bartender at Apres Ski " Die Bühne", Sölden, Austria
06.06 – 12.06	Bartender at Beach-Club WAIKIKI, Corralejo, Spain
01.06 - 05.06	Nanny at Hotel CASTELLO Falkner GmbH, Sölden, Austria

06.04 – 01.06:	Period in Fuerteventura, Spain
	Children entertainer at RIU-Hotels, Corralejo, Spain
	Bartender at Beach-Club WAIKIKI, Corralejo, Spain
12.03 – 05.04	Bartender at PACHA, Hotel Madlein, Ischgl, Austria
03.-12.2003	Barista at Starbucks, Vienna, Austria
2002	Children entertainer at Clubs & Resorts – Juppido, Kroatien

## ACADEMIC EDUCATION

1998-2002	Academic High-School, Anton-Krieger-Gasse, 1230 Vienna
2002	Graduation
2018	Continuing education course of Business Management, BIFI Vienna

## FURTHER QUALIFICATIONS

- Languages
  - German, Native
  - English, fluent written and spoken
  - Spanish, fluent written and spoken
  - Portuguese, fluent spoken
- Driving License B
- Ms-Office